



## ADVERT FOR TEAMS LEADER

<b>Job Title:</b>	Teams Leader
<b>Reporting to:</b>	Twinkle House Centre Manager
<b>Hours:</b>	28 hours per week
<b>Salary:</b>	£28,226 NJC SO1 Pt 23 as per 2021/22 NJC pro rata + 6% Pension contribution
<b>Contract:</b>	3 year fixed term
<b>Closing Date:</b>	<b>Monday 23<sup>rd</sup> May 2022 - 12.00 Mid-day</b>
<b>Interview Date:</b>	<b>6<sup>th</sup> June 2022 - Interviews held at Twinkle House</b>

### **About the role:**

Twinkle House is delighted to be able to recruit for a Teams Leader position. This is a new position within the organisation and will enhance our capacity to ensure that our development plans will be realised in the coming 3 years. This is a key management role and be expected to report directly to the Centre Manager, deputising when necessary and relate with the Board of Trustees as appropriate.

You will be an engaging and effective leader who can both delegate and lead effectively. The staff teams are your greatest asset and we want someone who has proven record of accomplishment of working well within a team leader or senior role, understanding both the difficulties, issues and potential that faces a demanding and busy organisation such as Twinkle House. You will have direct line management responsibilities for the two teams that make up Twinkle House staffing arrangements, which comprises of both our facilities team and our practitioner team.

You will be qualified to Degree or NVQ4 level in a professional capacity in education, social care, and social and / or community youth work or similar. As this role will demand a multi skilled individual we are very excited to recruit someone with experience in either a paid or voluntary role along with someone who has carried out either management or team leader tasks that include line management of staff and volunteers as well as organising programmes and events.

We are looking for someone who shares the same values as all of us involved with the organisation of Twinkle House including our Board of Trustees, staff members and volunteers. If you are passionate about health and wellbeing, building communities of people who care for each other no matter what their background, able to work with a diverse range of organisations, agencies and individuals then we want to hear from you

You will be highly organised, self-motivated person and we will need you to be both efficient and be able to show empathy and understanding to those coming to Twinkle House. We will want you to be able to display a clear understanding of the link between wellness and the importance of improved mental health and wellbeing. We are looking for someone who is an excellent communicator and due to the demands of this role will need to have a background in understanding the needs of neuro diverse children and adults alongside being able to manage a wide range of services and physical spaces to individuals and groups within Twinkle House

Our ideal candidate must demonstrate a combination of warmth and effective communication.

Please send your request for an application form and a copy of the job description and person specification to [enquiries@twinklehouse.co.uk](mailto:enquiries@twinklehouse.co.uk)

### **PLEASE NOTE:**

**No CV's accepted and only completed application forms considered**